

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: SEPTEMBER 16, 2019

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:04 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Brian Cooper, Ted Ritter, Jim Swenson. Marion Janssen, town treasurer. Tim Clark was absent. Mr. Christensen is recording the meeting.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, September 14, 2019 before 6:00 P.M.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Bob Schell asked about the status of the Found Lake Road repairs. Mr. Christensen stated that Pitlik & Wick will have the specifications ready for bidding in January of 2020. Construction should begin by Memorial Day 2020.
6. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Cooper seconded Swenson that general account bills 26495-26504, with the exception of check #26500 be paid. By a voice vote Yes – 4; No – 0. Motion carried unanimously. Motion Swenson seconded Ritter to pay check #26500 to Cooper's Dam Lake Auto & Cycle for \$125. By a voice vote: Yes – 3; No – 0. Motion Carried. Mr. Cooper abstained.
 - b. **Open and Award Bids for Fern Ridge Parking Lot and Maplewood Drive:** Mr. Christensen opened the bids for the Maplewood Drive gravel. There was only one bid from Pitlik & Wick for \$30,112.72. Motion Cooper seconded Swenson to approve the Pitlik & Wick bid for \$30,112.72 for the gravel repair on Maplewood Drive. By a voice vote: Yes – 4; No – 0. Motion carried unanimously. There were two bids for the Fern Ridge parking lot. Jeremy Rappa, Advanced Site Solutions bid \$11,550.00 and Steve Vogel Enterprises bid \$24,800.00. Motion Ritter seconded Cooper to approve the Advanced Site Solutions bid for the Fern Ridge parking lot for \$11,550.00 with the completion date to be November 1, 2019. By a voice vote: Yes – 4; No – 0. Motion carried unanimously.
 - c. **Change Orders for the Red Brick Demolition:** Mr. Christensen explained that the contractor was asking for an extension to the completion date to November 28, 2019 because more asbestos was found. It will take two to three weeks longer for the abatement. Also the contractor would like to give the town a \$1,500 credit to not to have to remove the blacktop from the old tennis court and from the west side of the school. Also, the two trees on the east side of the school do not have to be removed. Meeting reconvened at 6:36 P.M. after the public hearing. Motion Christensen seconded Swenson that the completion date be extended to November 28, 2019 and that the two trees on the east side of the Red Brick School House be left standing, but that no other changes be made to the original contract for the demolition of the Red Brick School House. By a voice vote: Yes – 4; No – 0. Motion Carried. Unanimously.
 - d. **Loan for Fall 2019 Projects:** Mr. Christensen listed that projects that are to be included in the loan: South Bay & Star Lane \$25,283; Yard Waste \$20,000; Maplewood Drive \$30,112.72; Fern Ridge Parking lot \$11,550; Burnt Bridge Road \$233,232; Found Lake Road study & gravel \$152,940.40; Red Brick Demolition \$90,000; Comprehensive Plan Update \$6,000; MSA engineering \$10,000. Motion Christensen seconded Cooper to approve borrowing \$581,108.12 for the twelve 2019 projects loan at a rate of 2.49% for a three-year term with no prepay penalty. By a voice vote: Yes – 4; No – 0. Motion Carried. Unanimously.

- e. **Adopt Comprehensive Plan Update Resolution:** Motion Ritter seconded Cooper to adopt the public participation plan and resolution SG19-09-3 to adopt the public participation plan. By a voice vote: Yes – 4; No – 0. Motion Carried. Unanimously.
 - f. **Open Public Hearing at 6:30 PM for Zoning Ordinance Revisions:** Mr. Christensen opened the public hearing at 6:30 P.M. Mr. Ritter noted that all of the public notice requirements have been satisfied. Mr. Ritter asked for comments.
 - g. **Close Public Hearing for Zoning Ordinance Revisions:** Motion Ritter seconded Cooper that the public hearing for zoning ordinance revisions be closed at 6:35 P.M. By a voice vote: Yes – 4; No – 0. Motion Carried. Unanimously.
 - h. **Adopt Revised Code of Ordinances, Chapter 1 – Zoning:** Motion Ritter seconded Swenson that the revisions to Code of Ordinances Chapter 1-Zoning be adopted as approved by the town board at its August 19, 2019 meeting. By a voice vote: Yes – 3; No – 1. Motion Carried.
 - i. **Replacement of Automatic Locks on Town Buildings:** Mr. Christensen stated that the new locks have been installed and that the minor problems have been worked out. Lois Reudiger will be at the October meeting to answer any questions.
7. **Next Town Board Meeting Date – Regular Town Board Meeting, Monday, October 14, 2019.**
8. **Adjourn:** Mr. Christensen adjourned the meeting at 7:00 P.M

Town Clerk (from recording by Mr. Christensen)

Chairman

Supervisor

Supervisor

Supervisor

Supervisor